

# About The RTITB Instructor Registration Scheme



The RTITB instructor registration scheme ensures that Large Goods Vehicle and Lift Truck Instructors are professionally qualified by examination to enable them to train operatives to a high standard in those elements of competence which are considered essential to proper job performance.

## Benefits of Registration

- Obtain a nationally recognised professional qualification
- Provide documentary evidence of your achievements
- Provide training for trainee operatives to agreed standards (commercially if RTITB accredited)
- Set up, conduct and objectively mark Practical Skills Test(s) (commercially if RTITB accredited)
- Issue Certificates of Basic training to operators when working non commercially (commercially if RTITB accredited)
- Work for RTITB accredited organisations
- Issue certificates through the NORS (National Operator Registration Scheme) database when working for an accredited organisation.
- Receive a 10% discount at RTITB Assist, rising to 25% if becoming accredited
- Apply for accreditation
- All registered instructors also receive a registration pack which includes: lapel photographic ID badge, clipboard and pen, certificate of registration and a welcome pack

For further details please contact the RTITB Accreditation Team on +44(0)1952 520200 or email [accreditation\\_team@rtitb.co.uk](mailto:accreditation_team@rtitb.co.uk).

## INSTRUCTOR REGISTRATION SCHEME

### The Professional Register



**I wish to apply for registration as a qualified ( Please check applicable boxes).**

- a. Lift Truck Instructor  b. Industrial & Commercial Instructor  c. Large Goods Vehicle Instructor  d. Large Goods Vehicle Driving Assessor   
e. Other (please complete)

**IMPORTANT NOTE:**

**Registered instructors are NOT authorised by RTITB to:**

1. Conduct training on a commercial basis as an RTITB training provider unless accreditation of their own or their employers training arrangements has been applied for and granted.
2. Conduct on a commercial basis, practical test(s) published or endorsed by RTITB or endorse any certificate or training with their RTITB registration number unless accreditation of their own or their employer's training arrangements has been applied for and granted.
3. The above restrictions do not apply to those registered instructors who train non-commercially under the direct supervision of the employer 'in company'.

Name:

Home address:

Postcode:

Telephone number:  Date of Birth:  /  /

Email:

Employer:

Date of Examination:  /  /  Training Centre:

RTITB reserve the right to withdraw registration in the event of any criminal proceedings being brought against you or if it is proven that you have made false claims of RTITB accreditation. Please tick here  if you have any criminal/civil action pending against you or any unspent conviction and confirm that RTITB may contact you direct for further details.

**By signing and dating this form I declare that I have read and understood the Data Protection Clause located at [www.rtitb.co.uk/dataprotection](http://www.rtitb.co.uk/dataprotection). I also declare that by signing this form I have read and agree to the important note above.**

Signed:

Print name:

Date:

**Instructor Registration Fee (5 years): £75.00**

**I Enclose**

- Payment as detailed below (applications must include a valid form of payment)  
 1 passport style and size photograph

**Payment Information**

- I enclose a cheque made payable to RTITB  
 I enclose a postal order made payable to RTITB  
 I wish to pay by credit/debit card (please write a contact telephone number  for us to contact you on to take payment or visit [www.rtitb.co.uk/assist](http://www.rtitb.co.uk/assist) and click "other products" then select instructor registration)

**Complete and return to: RTITB, Access House, Halesfield 17, Telford, TF7 4PW**

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